

# ORCHARD FOOD SAFETY RULES

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While at work, all employees and contractors shall take all practicable steps to ensure good food safety practices are followed to avoid product contamination and disease transmission.

*The food safety rules for the orchard are:*

## PERSONAL FOOD SAFETY

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- ✳ *Smoking, eating and drinking shall take place away from the fruit or fruit handling equipment.*
- ✳ *Hands shall be washed with soap and water before starting work, after breaks, using restrooms, after eating, smoking, or handling contaminated material.*
- ✳ *Cuts and grazes shall be covered at all times by waterproof dressings. Gloves to be worn where necessary.*
- ✳ *Workers are to be evaluated as fit to return to work after illness by not presenting any flu like symptoms e.g. fever, coughing.*
- ✳ *Workers shall not cough or sneeze over food, pick or scratch their nose.*
- ✳ *Defecation or urination anywhere except designated toilets is strictly prohibited.*
- ✳ *Hair should be tied back and fingernails must be kept short & clean with no nail polish or false nails.*
- ✳ *No rubbish is to be left on the orchard or placed in harvest bins/ bags.*
- ✳ *Appropriate clean clothing and appropriate footwear shall be worn.*
- ✳ *Personal effects (e.g. jewellery, watches, clothing with sequins or studs that are likely hazards or could contaminate or damage product) are to be removed.*
- ✳ *All allergens capable of causing serious harm (e.g. peanuts, tree nuts) are to be eaten away from produce and hands washed before handling fruit.*
- ✳ *People moving between orchards shall clean down footwear, and sanitise hands prior to leaving the orchard and entering a new one.*
- ✳ *People moving between orchards shall ensure that any debris on clothing is removed prior to leaving one orchard and entering a new one.*
- ✳ *Only food grade sanitizers are to be used by staff*
- ✳ *Current on-orchard COVID-19 guidelines are to be followed e.g. NZKGI guidelines*

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## OPERATIONAL FOOD SAFETY

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- ★ *Picking bins/ bags shall not be used for anything other than harvesting fruit.*
- ★ *Picking bins shall be clean and free from debris or damage.*
- ★ *Grazing of livestock under the canopy is prohibited during harvest or at spraying times.*
- ★ *Animals must be kept away from harvest bins.*
- ★ *Any produce dropped, in contact with the ground, shall be left and not picked up.*
- ★ *Produce must be stored appropriately.*
- ★ *Any risk of contamination to product must be reported immediately and separated and discarded as needed.*

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## NOTIFICATION

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- ★ *Anybody suffering from symptoms of infectious disease (e.g. fever, nausea, abdominal cramps, vomiting) shall report to their supervisor immediately and be excluded from work.*
- ★ *Anybody with a confirmed infectious disease shall notify management and have a medical clearance before returning to work.*
- ★ *Anyone becomes aware of any potential product contamination with bodily fluids shall notify management immediately.*

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## EQUIPMENT AND CLEANING

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- ★ *Bins and other harvest equipment shall be inspected prior to use and cleaned if necessary.*
- ★ *Truck decks are to be cleaned at the start and finish of the season and as necessary.*
- ★ *Harvesting equipment shall be cleaned and maintained - bags washed, dried, aired and stored in a clean pest free environment.*
- ★ *Tractors are to be maintained to reduce the possibility of contamination of fruit.*
- ★ *Regular equipment inspection shall take place.*
- ★ *Where cleaning materials are used instructions on strength etc. will be followed.*
- ★ *Chemicals are not to be stored near fruit or containers that will hold fruit.*
- ★ *Only food grade sanitizers are to be used for sanitising equipment or any fruit contact surface.*

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### NOTE

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- ★ *Blank lines have been added to allow this to be tailored to your specific orchard needs / requirements.*